

# ASV 2016 TRAVEL GRANT FORMS

## Online Travel Grant Application Process

The deadline for online submission of all travel grant applications is:

**11:59 pm EST, Monday, February 1, 2016**

All ASV 2016 travel grant applications are **submitted electronically online**. To access the Travel Applications listed below, access this link: <https://asv.utoledo.edu/members/travel>

- Graduate/Undergraduate Student Travel Grant Application
- Postdoctoral Fellow Travel Grant Application
- Teachers of Undergraduate Students Travel Grant Application
- Medical Virology Club Travel Grant Application
- Scientists from Latin America Travel Grant Application

**IMPORTANT:** Before you can submit your online travel grant application, you must do the following:

1. Submit an abstract for presentation at the upcoming 2016 ASV annual meeting. The ASV 2016 Abstract Submission site will open online via this website on November 16<sup>th</sup> and close at 11:59 pm on February 1, 2016. Upon final submission and acceptance of your abstract, you will immediately receive a **confirmation number** for your abstract.
2. **You will need that confirmation number to submit and enter on your Travel Grant Application.**
3. "Paste" an exact copy of the electronically submitted abstract (including title, all authors [listing the presenting author first], and text) into the travel grant application form.
4. Obtain **permission from a current (dues paid for 2016) full member** of ASV who agrees to be listed as the sponsor for your travel grant application. Once permission has been obtained, you may enter the full member's name, institution affiliation, and address on the application. (Note: Teachers of Undergraduate Students submitting travel grant applications are excluded from the abstract submission and full member nomination requirements.)

Please review your application carefully before submitting. Incomplete applications will not be reviewed or considered for funding by the ASV Graduate Student and Postdoctoral Fellow Travel Award Committee. **Applications are not accepted by mail.**

The deadline for online submission of all travel grant applications is 11:59 pm EST, **Monday, February 1, 2016**. Please contact the office of ASV Secretary-Treasurer, Dorothea L. Sawicki, Ph.D., by email at [asv@asv.org](mailto:asv@asv.org) or telephone at 419.383.5173 if you require additional information or assistance.